

Churt Parish Council  
Clerk to the Council  
Mrs Dawn Barrow

**Minutes of the meeting of Churt Parish Council  
held on Wednesday 19 June 2019  
in the Churt Pavilion at 7.30 p.m.**

**Present**

Churt Councillors: David Crossley, Roger Rowe, Adrian Waller, Eunice Burch, Katy Law, Lisa Martin, Robert Cordell, Susan Ryland,

Surrey County Council: 1 (David Harmer)  
Waverley Borough Council: 2 (Julia Potts and Brian Adams)  
Clerk to the Council: Dawn Barrow  
Members of the Public: 4 (Richard Bourne, Isabel Desbarets, Andy and Toby Gray)

**19/65 Chairman's welcome**

Cllr Crossley welcomed all to the meeting and invited the public to speak. (See separate notes)  
Cllr Harmer mentioned only one application to his Member's fund (from Churt!) Will open the second round of applications. Next highways meeting July 3 at Frensham, Cllr Crossley to attend, will discuss preliminary ideas for next year's spend. The meeting will include discussions regarding rights of way.

Cllr Adams mentioned the new traffic cameras that record sound as well as speed. Cllr Harmer reiterated it is the Police that carry out traffic enforcement not SCC.

Clerk to ask other councils re their views on VAS.

Tilford east footbridge works to commence mid June, will then close traffic bridge end of July for 6-9 months. Riverside car park already closed off. Sheephatch Lane also closed.

Julia Potts will share information regarding Green Farm polytunnel application, (which has been called in by Waverley BC) with Isabel Desbarets.

**19/66 Apologies for absence**

Cllr Petty

**19/67 Disclosure of Pecuniary and other Interests**

None

**19/68 Minutes of the annual meeting of 15 May 2019**

The Minutes of the annual meeting held on 15 May 2019 were **AGREED** by all. **Proposed** by Cllr Rowe, **seconded** by Cllr Burch.

**19/70.2 Roads and transport**

**19/70.2.1 Jumps Road parking (out of sequence) KL**

Traffic survey carried out by Cllrs Law and Martin first weekend of June, 10.15am to 3pm, spoke to 200 people. On Sunday majority were visiting the sculpture park and many were from inside the M25.

Locals were going to the Bel and Dragon and were more irate in terms of not being able to park. Sculpture Park website says visitors can park in B and D carpark.

Richard Bourne suggested speak to new chairman at Frensham PC who have had extensive liaison with Highways. Meeting set up for 30 June to discuss way forward. Cllr Law will provide Bel and Dragon and Sculpture Park with results of survey ahead of the meeting.

Cllr Crossley stated the onus is on the sculpture park to find more parking and thanked Cllrs Law and Martin for their excellent work.

**Richard Bourne left the meeting.**

#### **19/69 Report of the Clerk to the Council**

- 1) PWLB repayment of £2038.74 due to be paid by DD 20 June 2019**
- 2) Internal audit took place 30 May**
- 3) Member's Allocation grant in sum of £1800 towards new noticeboards confirmed**
- 4) Cllrs Ryland and Martin attended new councillor training on 13 June.** Feedback was overall a good course. Parish councillors need council email addresses in case of FOI request on personal emails. Cllr Martin asked if we had a Parish plan laying out our aims and objectives? **Agenda item for July.**

#### **19/70 Committee and portfolio responsibilities and reports**

##### **19/70.1 Community and Environment**

##### **19/70.1.1 Draft climate change motion (SR)**

Cllr Ryland had prepared a draft document for discussion. Purpose was to highlight awareness and discuss how we commit at Parish level? Draft proposal will soon be put to central government and to some of the local town councils. Tim Oliver at SCC is setting up a working group to look into climate change.

Clerk suggested Cllr Ryland prepares an article for the parish magazine and invites comments which can then be discussed at Sept meeting.

##### **19/70.1.2 Village Centre portfolio (RC)**

Kai in the shop has now put in for planning permission regarding the condensers on the roof but slow progress.

Barford Lane - SCC responsibility re fallen tree in stream, this has now been removed and dead beech tree has been cut down but logs have been left on the ground making footpath 35 impassable.

Cllr Cordell will continue to monitor ash die back situation.

##### **19/70.1.3 Crime and Disorder (RC)**

Very few reported break ins.

#### **19/71 Financial Matters**

##### **19/71.1 Payments for authorisation - May 2019**

**Proposed** by Cllr Martin, **seconded** by Cllr Waller and **AGREED** by all.

Appendix 2 - Payments for May 2019 - circulated

##### **19/71.2 Budget Update and Income report - May 2019**

Noted

Appendix 3 - Expenditure v Budget - circulated

##### **19/71.3 Adoption of financial regulations, standing orders and risk assessments for 2019-20 (circulated before meeting)**

Financial regulations **Proposed** by Cllr Rowe **seconded** by Cllr Waller and **agreed** by all

Standing orders **proposed** by Cllr Burch **seconded** by Cllr Law and **agreed** by all  
Risk assessments **proposed** by Cllr Law, **seconded** by Cllr Burch and **agreed** by all.

##### **19/71.4 Sign and Minute Section 1 of annual return 2018/2019 (circulated before meeting)**

Signed and Minuted

**19/71.5 Sign and Minute Section 2 of annual return 2018/2019**

Signed and Minuted

**19/71.6 Review annual internal report (part of AGAR)**

Reviewed and agreed by all

**19/71.7 Review internal auditor's report and note recommendations**

Noted

**19/71.8 Proposal to reappoint Maxwell and Co as internal auditor for 2019/20**

Proposed by Cllr Crossley, seconded by Cllr Law and agreed by all

**19/71.9 Review statement of internal control for 2019/20**

Reviewed and noted.

Cllr Crossley thanked the Clerk for her hard work relating to the internal audit.

### **19/72 Planning (LM)**

**19/72.1 -To note and comment on current planning applications:**

**WA/2019/0689 Green Farm, Green Lane, Churt**

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**WA/2019/0691 Green Farm, Green Lane, Churt**

Above 3 applications relate to proposed installation of polytunnels. Land already has agricultural use. Site cannot be seen from the road. Parish Council supports new business and enterprise.

Planning sub-committee feel there are no real grounds to either support or object. SCC should be asked to assess traffic movements and carry out a stringent survey.

Fields currently used for grazing but some ground works underway. Some concern about possible visual impact from the adjoining footpath.

Waverley BC planning portal lists all the material grounds upon which to object to a planning application.

Cllr Crossley suggested we object on the basis of perceived increase in traffic movements and impact on visual amenity. Cllr Martin referred us to pages 8 and 21 of the Village Design

Statement and the fact that impact on visual amenity is not acceptable as grounds for objection to a planning application.

Cllr Crossley amended a **proposed** motion to object on the grounds of traffic impact only, **seconded** by Cllr Waller and **agreed** by all.

**WA/2019/0683 Annexe, Pipers Well, Lampard Lane, Churt - no objection**

**WA/2019/0697 Merlinwood, 7 Star Hill Drive, Churt - no objection**

**WA/2019/0776 Redhearn Cottage, Old Kilm Lane, Churt - no objection**

**WA/2019/0766 Faraway, Green Lane, Churt - no comment**

### **Recent Applications:**

**WA/2019/0576 5 Star Hill Drive Churt.**

### **19/73 VAS training**

Cllr Waller attended training course at Frensham. Every Parish will need their own poles on which to mount the VAS, plus additional batteries. VAS very large and cumbersome. Clerk to ask other parishes if they believe the VAS is as per that promised by Waverley

### **19/74 War Memorial refurbishment grant (DC)**

Applications in, deadline end of July.

**19/75 Application to SSEN resilience fund. (DC)**

Awaiting outcome of application.

**19/76 Defibrillator**

Belongs to SECAM, they want it to stay on village hall wall. Needs a new housing, could this be provided by Parish Council?

**Other matters**

Cllr Waller will take all completed election expense forms in to Waverley.

Clerk has received a letter from SCOPE asking if we would consider having a clothes bin in the Parish. Best location felt to be next to Biffa bins. Who would be responsible for ensuring it is kept tidy and we need to see a picture of the proposed bin.

Cllr Waller would like to add individual bios of each councillor to the parish website.

There being no other business the meeting of the Churt Parish Council closed at 9.50pm. There then followed a meeting of the Churt Recreation Ground Trust (See separate Minutes).

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Signed:  
Chairman

Date:

**The next meetings of the Churt Parish Council and Churt Recreation Ground Trust will be held on **Wednesday 24 July 2019 at 7.30pm** in the pavilion.**

**There will be no meetings in August.**